



Job Posting: Registered Nurse - Research Coordinator – Cardiology

Organization: SMH Cardiology Clinical Trials (SMHCCT) is a growing and dynamic company based in the Centre City One near Surrey Memorial Hospital. We specialize in providing top-tier research support for local physicians specializing in cardiology and other therapeutic areas. Our mission is to advance patient care through innovative clinical trials while adhering to the highest ethical and scientific standards. We offer a collaborative and supportive environment that encourages professional growth and a shared passion for research excellence. We are currently seeking a dedicated RN Clinical Research Coordinator to join our team.

Job Summary: The RN Clinical Research Coordinator will play a key role in the management and execution of clinical research studies within our Cardiology Division. This role requires an in-depth understanding of clinical research protocols and regulatory requirements, including Good Clinical Practice (GCP) guidelines. The successful candidate will act as the primary liaison between participants, investigators, sponsors, and the Institutional Review Board (IRB), ensuring that all study activities are conducted in compliance with relevant standards.

Key Responsibilities:

- Act as the main point of contact for clinical trial protocols, coordinating between investigators, IRBs, and sponsors.
- Screen, enroll, and monitor and manage study participants, ensuring strict adherence to study protocols and maintaining participant safety.
- Manage and document all aspects of study conduct, including data entry, source documentation, and serious adverse event (SAE) reporting.
- Maintain high standards of data accuracy and regulatory compliance.
- Provide support to the investigator and clinical team by assisting with patient visits and procedures related to study requirements.
- Ensure timely communication with all stakeholders and facilitate problem-solving for any challenges encountered during trials.
- Participate in regular meetings and updates to report study progress and address any issues.

Qualifications:

- **Education:** Registered Nurse (RN) with a current, valid license to practice.
- **Experience:**
 - Cardiology experience preferred.
 - Clinical research experience is an asset.
 - Venipuncture/ IV therapy experience as asset.

- Familiarity with outpatient and inpatient hospital studies is advantageous.
- ACRP or SOCRA certification is an asset
- **Skills:**
 - Highly organized, detail-oriented, and capable of managing multiple studies simultaneously.
 - Strong interpersonal and communication skills, with the ability to build effective working relationships.
 - Self-motivated and proactive in ensuring research compliance and quality.

Salary and Benefits:

- **Salary Range:** Wages competitive with the BC Nurses union (Note * this is not a unionized position)
- **Employment Type:** 3 days a week to start with the opportunity to grow into full time.
- **Benefits:** Details to be discussed during the interview process, including potential professional development opportunities.

Work Location:

- Primary location at the Outpatient Clinic across from Surrey Memorial Hospital, Surrey, BC.
- This is an onsite position with no option for remote work.

How to Apply: Interested candidates should submit their resume and a cover letter to:

Contact: Tracy Cleveland

Email: tracycct@telus.net

Organization: SMH Cardiology Clinical Trials Inc.

Location: Surrey, BC

We look forward to welcoming a dedicated RN Clinical Research Coordinator to our team to contribute to impactful clinical research efforts.